

The logo for Attitude, featuring a blue graduation cap icon to the left of the word "Attitude" in a bold, blue, sans-serif font.

THE WORLD OF PROFESSIONALS

AN ISO 9001 : 2008 COMPANY

A young man with short brown hair, wearing sunglasses on his head and a blue and white plaid button-down shirt, is smiling broadly. He has a blue backpack on his shoulders. The background is a blurred outdoor setting with other people, suggesting a school or campus environment.

Advanced Diploma in

Computer Applications

Online LMS

e-Books/Videos

100% Placement



ADCA(Advanced Diploma in Computer Application)

Course Overview

ADCA Computer Course Syllabus the ADCA full form is Advanced Diploma in Computer Application course is one year diploma course , ADCA Computer is best computer course who wants to learn computer basics and this ADCA courses notes is also useful for beginners and the students who wants to apply for government jobs, because today all vacancy additional eligibility are computer diploma .So it is good option for start to increase your computer application skills and also internet skills this is very beneficial for who needed jobs after ADCA.

So many jobs after ADCA Computer Course jobs , many small firms recruits candidates who have Advance diploma in computer application certificate and job profile will be Computer Operator, Data Entry, Handling huge record , accounting section, Tally jobs , ADCA computer teaching job, etc.

ADCA Syllabus One year course divide into **four semester** each are **3 months**, all 4 semester have theory practical, exam , after clear first semester then you are eligible for next one .We are advised to candidates when doing ADCA diploma Firstly research about institute and should ask their ADCA course details because all institutes have their own course content module, but basically all are same because some common course content in Advance diploma in computer application are Fundamentals, Some languages, internet , Accounting, etc. So firstly select which course structure you want to do.

Eligibility For This Course

Students who wish to **in Computer Applications (ADCA)** should have completed their higher school/ 10 + 2 from a recognized school. If they have chosen Computers as their main or optional subject after 10th standard have an additional edge over others. Apart from this no other eligibility criteria is set for aspirants. No minimum cutoff is required and anybody who has completed high school can enroll for this course.

Course Duration

- 6 Months to 1 year(4 Semester)

Level

- Diploma After 10 + 2

Type

- Diploma

ADCA Syllabus

The syllabus of the course includes the following topics:

First Semester (Office Management)

- Computer concepts and Fundamentals
- Operating System
- Internet
- MS-Office (MS-Word, MS-Excel, MS-Powerpoint)
- Practical

Second Semester (Accounting)

- Manual Accounting
- Business Accounting using Tally.ERP9
- MIS Reporting using MS-Excel (Advanced)

Third Semester (Graphic Designing)

- Photoshop
- Corel Draw
- InDesign
- Illustrator

Fourth Semester (Web Designing)

- HTML
- CSS
- JavaScript
- JQuery

- Dreamweaver
- Fundamentals of Digital Marketing

Career with ADCA:

The career prospects under ADCA is very high in the present society. Let's look for the job roles that comes under ADCA course and the salary packages.

Job Roles:

The job specializations under ADCA are as follows:

- Program Development Manager
- Internet Networking Manager
- E-Commerce Development
- Data Base Administrator
- Software Developer etc.

Salary Packages:

- The salary packages under ADCA course may vary according to job specialization and employment institutions
The entry-level salary for any job under ADCA may be in between Rs.20, 000/- to Rs.35, 000/-.

“Attitude Academy” is one of the best institute in north and East Delhi Yamuna Vihar, having experienced and qualified professional experts, providing you the best “Short term and Long term classes” in computer application. If you want to join short term or any long term computer programming languages then, come and join our “Attitude Academy” we are always with you...

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NOW

~~tomorrow~~



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